



**MINISTRY OF LABOUR AND SOCIAL PROTECTION
DIRECTORATE OF OCCUPATIONAL SAFETY AND HEALTH SERVICES**

**MINIMUM QUALIFICATIONS FOR APPROVAL OF COMPETENT
PERSONS AND INSTITUTIONS**

1. OCCUPATIONAL SAFETY AND HEALTH ADVISOR

- a) (i) A degree in Science, Engineering or Medicine
- (ii) at least a Postgraduate Diploma in OSH;

OR

A First degree in Occupational Safety and Health

AND

- b) A minimum of five years of proven practical experience in the field of OSH;
- c) Proven Basic Computer skills;
- d) Should demonstrate knowledge and ability in conducting OSH Audits

2. FIRE SAFETY AUDITOR

- a) (i) A minimum of O-Level Certificate, Certificate in Fire Engineering or Fire Safety lasting at least six months and at least eight years of relevant experience in Fire Engineering or Fire Safety;

OR

- (ii) A minimum of O-Level Certificate, a Diploma in Fire Engineering and a minimum of five years of relevant experience in Fire Engineering or Fire Safety;

OR

- (iii) A Degree in Science/Engineering, Post Graduate Certificate/Diploma in OSH not lasting less than six months and a minimum of five years' experience in the field of Safety and Health;
- b) Proven Basic Computer skills;
- c) Should demonstrate knowledge and ability in conducting Fire Audits

3. DESIGNATED HEALTH PRACTITIONER

- a) A Degree in Medicine and Surgery, registered with the KMP&DB and with a Private Practitioner License;
- b) A minimum 5 years Post Internship experience in medical practice;
- c) Proven Basic Computer skills;
- d) Should demonstrate knowledge and ability in conducting occupational medical examinations;

- e) A course in Occupational Health/Medicine not lasting less than 6 months will be an added advantage.

4. PLANT EXAMINERS

For Approval under Sections 63, 64 65, 67, 68, 69, 70 and 71

- a) (i) A minimum of Diploma in Mechanical or Electrical Engineering, or equivalent from a recognized institution with at least 8 years' experience in maintaining and running a plant or equipment covered by the relevant section of the OSH Act;
OR
(ii) A Science Degree from a recognized institution and at least 5 years' experience in maintaining and running such a plant or equipment, or one who has been enforcing the sections of OSH Act relating to the plant or equipment for a similar period of time;
- d) Demonstrate an understanding of the theory and legal provisions governing the safety of the equipment or plant of interest;
- e) A minimum of 12 months proven attachment to and working with a person approved in the section of interest;
- f) Proven Basic Computer skills;

5. AIR QUALITY MONITOR

- a) A degree in Science, Engineering or Medicine;
- b) Post Graduate Diploma in OSH lasting not less than 6 months from a recognized institution;
- c) a minimum experience of 5 years in OSH practice;
- d) should demonstrate adequate knowledge and ability to undertake Air Quality Monitoring;
- e) Should have access to the necessary equipment;
- f) Proven Basic Computer skills.

6. OCCUPATIONAL SAFETY AND HEALTH TRAINING INSTITUTIONS

- a) Institution should be registered under the Companies /Business names Act
- b) Workplace Registration Certificate under OSH Act;
- c) Institution should have a suitable office;
- d) Should have a Manager /Chief Trainer who is an employee of the Institution;
- e) Institution should have the necessary training equipment;
- f) Should have at least three trainers who have a signed contract of engagement with the organization with the following minimum qualifications:-
 - (i) First aid trainers should be qualified emergency medical technicians, nurses, clinical officers or medical doctors,
 - (ii) Occupational Safety and Health trainers should have a postgraduate certificate in OSH lasting not less than six months from a recognized institution,
 - (iii) Fire Safety trainers should have certificate in fire engineering or safety lasting at least six months from a recognized institution,
 - (iv) Trainers for a specific OSH field should have a certificate in the specific field.

13th October 2017

***Note: These minimum qualifications may be amended from time to time as the Technical Advisory Committee may decide and without notice.*