

## Frequently asked questions

### 1. Why do we need to register our workplaces with the directorate of occupational safety and health services?

- This is to ensure compliance with the OSHA 2007 act at the initial stage (when starting out) because it can be quite expensive to comply later on

### 2. How do we get registered?

- The occupier will apply for registration by filling and returning to the directorate, the *application for registration form*, DOSH 21. The occupier will also fill a self assessment form that gives the general occupational safety and health standards of his workplace.
- The certificate of registration under OSHA will then be processed and sent to the occupier

### 3. How much does it cost to register my premises as a workplace?

- It costs KShs 5000 to register your workplace and this is renewed annually
- Payment mode is by bankers cheque or direct banking to:

Occupational Safety and Health Fund

Account No.: 1130057321 Kenya Commercial Bank Industrial Area Branch

Code: NRB 047

### 4. Where is the Directorate of Occupational Safety and Health services located?

- The Headquarters is located at Safety House, Commercial Street, Industrial Area Nairobi
- We also have field offices which are located in the following areas;

Province	District
Rift Valley	Eldoret
	Kericho
	Nakuru
	Naivasha
Nyanza	Kisumu
	Kisii
Western	Bungoma
	Kakamega
Eastern/	Embu

N-Eastern	
Coast	Mombasa
	Malindi
Central	Thika
	Nyeri

## **WHAT IS WIBA?**

- The Workers Injury Benefit Act (WIBA), 2007 is an Act of Parliament that provides for compensation to employees for work related injuries and occupational diseases contracted in the course of their employment. It repealed the workmen's compensation Act cap 236. The Act came into operation as from 2<sup>nd</sup> June 2008.

### **6. Who administers the Act?**

- The Act is administered by the Director of Occupational Health and Safety Services in the Ministry of Labour and Social Protection

### **7 Where does the Act apply?**

- This act applies to all employees, including employees employed by the government, but not members of the armed forces.

### **8. Who is entitled for compensation?**

- An employee who is involved in an accident or disease resulting in serious disablement or death related to his employment is entitled to compensation

### **9. Who is paid compensation in case of death?**

- If an employee dies as a result of an injury caused by an accident, compensation should be paid to the dependants of the employee.

### **10. How do we report accidents?**

- Every employer should report an occupational accident to the Director of Occupational Health and Safety Services on the prescribed form (DOSH 1) within seven days after having received notice of an accident or having learnt that an employee has been injured in an accident.
- In case of fatal accidents, the accident should be reported within twenty four hours after occurrence by fastest means possible and thereafter through DOSH 1 within seven days.